

2024 CTAT AREA 4 SCHOLARSHIP

INFORMATION AND APPLICATION FORM

The CTAT Area 4 Scholarship applicant shall be a student who is enrolled in a recognized high school Career and Technical Education (CTE) program. The scholarship is based on academic achievement, leadership and success in completing a CTE pathway leading to college and career readiness.

The award(s) will be payable to the recipient(s) following verification of winners' enrollment information (proof of at least 12 credit hours). The award amount is \$500.00 and the CTAT Area 4 Treasurer will provide additional instructions to receive the award amount at the student's home address. The scholarship is non-renewable (meaning this scholarship is a one-time award). The recipient(s) will be notified by the CTAT Area 4 President in May 2024.

Specific Qualifications:

- Must be a graduating high school senior with enrollment in a CTE program.
- Selection Criteria: CTE involvement, CTSO involvement, Community Service, Financial Need, Letter of Interest, résumé and letters of recommendation (see application form for point distribution).

Directions: **Applicant is required to input information on the application form.** (additional typewritten pages may be attached if necessary).

Submission requirements:

- **ORIGINAL COPY OF ALL APPLICATION MATERIALS**
(INCOMPLETE OR HANDWRITTEN SCHOLARSHIP APPLICATIONS WILL NOT BE CONSIDERED)
- **POSTMARKED NO LATER THAN April 12, 2024**
- **MAIL COMPLETE APPLICATION PACKET TO:**

CTAT Area 4 Scholarship Committee
Peggy Mica, Round Rock ISD
1311 Round Rock Ave., Round Rock, TX 78681

The following items constitute a complete application, **all items must be submitted at ONE TIME.**

- ☐ Completed application form (parts I – IX)
- ☐ Official transcript
- ☐ Letter of Interest (**500 word maximum**)
- ☐ A résumé (**one page maximum**)
- ☐ Letter of recommendation from your CTE teacher and one of the following: a teacher, counselor, school administrator, coach, CTSO advisor (if different from your CTE teacher), clergy, supervisor, community member, employer, etc. (**TOTAL OF TWO LETTERS**)

To download an application

go to <https://sites.google.com/view/ctatareaiv> – Scholarship - 2024 CTAT Area IV Scholarship

CTAT and their independent school district members offer career and technical education sequences of coursework based on the sixteen federally defined Career Clusters. Admission to these courses is based on interest and aptitude, age appropriateness, and class space availability. It is the policy of CTAT and their independent school district members not to discriminate on the basis of race, color, national origin, sex, or handicap in its vocational programs, services or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendment of 1972; the Age Discrimination Act of 1975, as amended; and Section 504 of the Rehabilitation Act of 1973, as amended.

2024 CTAT AREA 4 SCHOLARSHIP APPLICATION

I. PERSONAL INFORMATION (no points, but must be complete and accurate)

| | | | |
|---|------|------------------|------|
| Name | | | Date |
| Home Address | City | State | ZIP |
| Personal Email Address | | County | |
| Phone Number | | Date of Birth | |
| School Name, School Counselor Name, and Counselor Email Address | | | |
| High School Address, City, State, & ZIP | | | |
| Date of Graduation | | CTE Program Area | |
| <i>Continue to Part II</i> | | | |

II. EDUCATIONAL INFORMATION (no points, but must be complete and accurate) List the name, address, and your intended major of the post-secondary institution you plan to attend or wish to continue to attend. If applicable, state the date you will begin classes.

| | |
|--|-----------------|
| College Name | |
| College Address (No. and Street/P. O. Box, City, State, ZIP) | |
| Intended Major | Enrollment Date |
| <i>Continue to Part III</i> | |

III. CTE CLASS ENROLLMENT (20 points) List ALL prior and current CTE classes (including any CTE programs completed) Attach additional pages with information, if necessary.

| Course Name | Year | Institution | Grade Level |
|----------------------------|------|-------------|-------------|
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| <i>Continue to Part IV</i> | | | |

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IV. CTSO INVOLVEMENT (20 points) List ALL Career and Technical Student Organization Involvement (*Attach additional pages with information, if necessary*)

[illegible]

Continue to Part V

V. Community Service (up to 10 points) List **ALL** community service activities while attending high school

| Year | Name of Activity | Description of Activity (What did the activity accomplish) | Role in Activity | Hours |
|-------------|------------------|---|------------------|-------|
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| Total Hours | | | | |

(Attach additional pages with information, if necessary) Continue to Part VI

Continue to Part VI

VI. LETTER OF INTEREST (up to 20 points)

*maximum 500 words; 12 point, Times New Roman, Double Spaced, please attach to this document

The letter of interest that you submit is a critical component of your application. Letters that are not well written and include spelling and/or grammatical errors or lack substance will impact the review of your application. It is expected that you will provide a professional, well written letter that is approximately one page in length (500 words maximum). In the letter you should provide information to the committee explaining why you are attending college, listing your career goals/aspirations and describing how a monetary award from the CTAT Area 4 Scholarship for college expenses will help you attain your goals.

Continue to Part VII

VII. RÉSUMÉ (up to 20 points)

*maximum one page; please attach to this document

Résumé should include membership in organizations, academic honors, industry-based certifications, community service and/or work experience as relevant to student.

Continue to Part VIII

VIII. OFFICIAL TRANSCRIPT (no points but must be an official record)

*submit with complete application, letter of interest, letters of recommendation, and résumé

Continue to Part XI

IX. LETTERS of RECOMMENDATION (up to 10 points total – up to 5 points each)

*maximum one page; please attach to this document

* official letterhead from the author's organization

1. Letter of recommendation from your CTE teacher which includes a detailed description of student's involvement in classroom and community, CTSOs, work-based learning experiences and advisory councils.
2. Letter of recommendation from an adult (teacher, counselor, school administrator, coach, CTSO advisor (if different from your CTE teacher), clergy, supervisor, community member, employer, etc.) which includes a description of the relationship between the student and author and their assessment of the student's strengths.

Continue to Release of information and Signatures

RELEASE OF INFORMATION

By submitting an application for a CTAT Area 4 scholarship you are consenting to the release of your personal information to CTAT affiliates who will be considering your application for scholarship award. This includes, but is not limited to: your application information (résumé, letter, etc.), GPA, letters of recommendation, transcripts etc. Names of winners will be released to their districts and local media. Should you be selected to receive a scholarship, CTAT may request updates of your progress and attendance in school. No additional information will be provided to any other outside sources.

Student Signature (Please print application and provide a handwritten signature in non-black ink)

Date

Parent/Guardian Signature (if applicant is under 18 years of age at the time of scholarship application submission)

Date